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MISSION STATEMENT

James Valley Christian School provides a K-12 state-accredited educational program that endeavors to provide a balanced education based on strong academic and spiritual standards. Our goal is to help students develop spiritual depth, academic excellence and moral integrity.

Our curriculum stresses the development of character, self-control and personal responsibility based upon Christian values. Christian principles are woven throughout the academic lessons taught at James Valley Christian School, providing focus and direction for students as they develop systems which will remain constant in a rapidly changing world.

STATEMENT OF PHILOSOPHY AND PURPOSE

James Valley Christian School exists to provide a well-rounded education for Christian young people, regardless of race. Our purpose is to provide academic instruction, spiritual guidance, and opportunities for active student participation.

Spiritually, James Valley Christian School seeks to guide young people in their Christian lives. We believe that in order to reach the total individual, we must go beyond academic instruction. We must teach young people the Biblical principles that make life worth living. We want to see each young person make a personal acceptance of and commitment to Jesus Christ. Then we want to help him make that commitment practical in his life.

Academically, James Valley Christian School seeks to help the individual student realize his potential. We endeavor to maintain a close relationship between the student and the teacher. Our purpose is not only to see each student acquire the basic knowledge that makes up an education, but also to help that student apply knowledge to his everyday life. We purpose to help each student develop skills that will enable him to succeed in college or in the vocation of his choice.

James Valley Christian School also seeks to provide opportunities for each student to participate in activities of his choice. We encourage young people to participate in musical groups, speech activities, and athletic contests. We believe that these experiences help develop talents and interests that will be useful in the future.

JAMES VALLEY CHRISTIAN SCHOOL

Statement of Faith

1. We believe the scriptures, including both the old and new testaments, to fully be the verbally inspired Word of God, written by men in God's control, inerrant and infallible in the original manuscripts and the final authority in faith and life. (II Timothy 3:15-17, II Peter 1:20, 21; Psalm 19:7-9)
2. We believe in one God, eternally existing in three persons: Father, Son, and Holy Spirit. (Deuteronomy 6:4; Matthew 28:19, II Corinthians 13:14)
3. We believe that the Lord Jesus Christ, the eternal Son of God, became man, without ceasing to be God, having been conceived of the Holy Spirit, and born of the virgin Mary, in order that he might reveal God and redeem sinful man; that he accomplished our redemption through his death on the cross as a sinless and

substitutionary sacrifice; and that our redemption is made sure to us by his literal physical resurrection. He is presently exalted at the right hand of the Father, interceding on our behalf. (John 1:1,2,14; Luke 1:35; Romans 3:24; I Peter 1:3-5; Hebrews 10:10-14; Hebrews 7:25)

4. We believe that the Holy Spirit is the divine person who convicts the world of sin; that He alone brings new life to those who are spiritually dead; that he baptizes all true believers into the true church, which is the body of Christ; that he indwells them permanently, seals them unto the day of redemption, bestows spiritual gifts upon them, controls those who are yielding to Him. (John 3:3-8; 16:7-11; I Corinthians 12:13; John 14:16,17; Ephesians 2:8,9; 4:30; I Corinthians 12:7-11; Ephesians 5:18; Titus 3:5,6)

5. We believe that the creation of the world was an instantaneous and supernatural act of God by which he brought the universe and all that it contains into existence. Man is a direct creation of God—spirit, soul, and body—not in any sense the product of animal ancestry, but made in the divine image. The Genesis account is the trustworthy, historical record of creation. (Genesis 1:1,2,26,27,31; Exodus 20:9,11; Colossians 1:16; I Thessalonians 5:23)

6. We believe that man, a direct creation of God, was originally sinless and in perfect fellowship with God. By personal disobedience to the revealed will of God, man became a totally sinful creature, inherited a sinful nature, and became alienated from God and of himself has no possible means of recovery or salvation. (Ephesians 2:1-3,12; 4:18; Romans 1:18-32; 3:10-23; 5:12; John 8:42-44)

7. We believe that salvation is a free gift of God's grace, offered to us on the basis of Christ's substitutionary death on the cross. It is received personally by repentance for sin and faith in the Lord Jesus Christ, and is in no way obtained or increased by human effort. (John 3:14-18; Acts 20:21; Romans 6:23; Ephesians 2:8,9; Titus 2:11-14)

8. We believe that Satan is a real person, the enemy of God and man, the god of this present world; that he was defeated at the cross, and his eternal doom is sealed. (Matthew 4:1-11; John 12:31; 16:11; Revelation 12:9,10; 20:10)

9. We believe in the imminent, personal, and physical return of the Lord Jesus Christ, to take His church to be with Him, and that He will physically, literally return to this earth to set up His reign which is prophesied in the Word of God. (Acts 1:11; I Corinthians 15:51-57; I Thessalonians 4:13-18; Titus 2:14; Revelation 3:10; 19:11-16; 20:1-6) We also believe in the bodily resurrection of all men, the saved to eternal life, and the unsaved to eternal judgement and everlasting punishment. (Matthew 25:46; John 5:28,29; 11:25,26; Revelation 20:5-13)

LIFESTYLE GUIDELINES

We believe that our students and families lifestyle should reflect a Christian testimony. Practices not conducive to Christian growth should be avoided. These include the following but this list is not exhaustive: dishonesty, dancing, gambling, reading immoral and obscene literature, viewing unwholesome TV programs or movies or performances and listening to distasteful music.

GENERAL SCHOOL RULES AND REGULATIONS

1. Part of good Christian conduct is the wearing of proper clothing. Dress properly at all times. Go according to the dress code and be reasonable as you do.
2. Use of tobacco, alcohol, drugs, dishonesty, profanity, etc. is not acceptable.
(See policy on pages 13 & 14)
3. Students forcing entry in to locked buildings and rooms at any time are subject to serious penalty.
4. Students are not allowed in the building including gym, weight room, etc. without parental or staff supervision outside of school hours.
5. The qualities of courtesy, friendliness, etiquette and maturity (all of which go hand in hand with spiritual depth) should be developed continually. Young people should respect their elders and be in obedience to those who have authority over them. James Valley Christian students should always be concerned for the safety and welfare of others.
6. Christian decorum and modesty in the boy-girl relationship must be evidenced around the school and at all school activities. No hand holding or hanging on each other.
7. Personal living of students and staff should conform to the moral laws of the Bible. The unique roles of the male and female are clearly defined in scripture. Romans 1:24-32 states the God recognizes homosexuality and other deviates as sin. Deviation from scriptural standards is grounds for dismissal.
8. Permission must be granted to leave the school building during school.
9. No running in the halls or classrooms of the school.
10. The office is to be used for business only. No loitering.
11. All personal items must be in your locker or in your school bag. If personal things are left on the top of the lockers, they will be put in the lost and found. You will be charged \$1.00 to get items out of the lost and found. Book bags are to be stored in your locker or the locker room during the school day. They will not be allowed in the classroom or hallways during the school day.
12. Please help keep the building clean. Let's be proud of our school.
13. Cell phones and other electronic devices are not allowed to be seen or used from 8:15-3:30. Teachers will confiscate any device seen during this time or that causes problems at any other time. The device will be turned in to the office where you can pick it up at the end of the day. It will be held for one day on the first offense and for 30 days on the second offense. Parents will be notified in each case.
14. The locker rooms are to be used for physical education and sports activities. They are off limits during the school day.

MAKE UP WORK PROCEDURE

When you have been absent from a class you must have a white make-up slip to get back into the class again. You must get this make up slip the day you come back to school and your work is due at the scheduled time. Due date is at the teacher discretion.

1. Report to the principal for the make-up slip before the first period. You must bring an excuse with the reason for your absence from your parents.
2. Get your make-up work from each teacher, return the work and have the teacher sign the make-up slip so you know when you have completed all the work.
3. Your work must be done by the due date.

If a student knows that he/she will be absent, do the following:

1. Bring excuse with reason for the absence from parents and get a yellow make-up slip.
2. Have your teacher give you your assignments.
3. Your work should be done in advance.
4. Return the completed make-up slip to the principal or advisor of the activity.

You will be given the same number of days to make up the work as the number of days that you missed. If you miss more than 25 minutes of a class, you will be counted one-half day absent.

All absences are classified either excused or unexcused. Excused absences are:

1. Illness
2. Death in the family
3. Doctor or dental appointments that cannot be scheduled outside of school time.
4. Family emergencies
5. As the principal sees fit
6. Students may take one personal day per year for any reason the parents allow but the reason for the absence must be given to the principal with that particular day approved a minimum of one day in advance. Make-up work must be done ahead of time. Personal days may not be used during semester test days.

Students may take one church youth trip per semester without it being counted against them for semester tests.

Seniors are given two school days (excused absences) for college visitation during the school year. Juniors may take one school day for college visitation. These days will not count towards the semester testing schedule.

Students with unexcused absences must make up work. The students will get an F for the day in each class missed. This F is figured in the average of the nine-weeks grade.

TARDIES

A student is tardy when not in the room when the tardy bell rings. If a student is tardy at the beginning of the day, he/she must report to the principal for a tardy slip with a reason for being tardy. Tardies between classes will be handled by the two teachers involved. An unexcused tardy will result in a Tuesday morning detention at 7:30 am.

CHECKING IN

If a student comes to school during the school day, he/she must:

1. Check in with the secretary and write his/her name on the sign-in sheet.
2. If it is during a class period, he/she must check in with the principal or secretary for a tardy slip.
3. Before the next morning class the student must get a make-up slip for the classes missed.

CHECKING OUT

No one can leave the school without permission. If granted permission you must sign out on the sign out sheet in the office. Be sure to inform your teacher/coach if you will miss their class or activity. If you come, we expect you to stay at the activity. You will be given a note to give to the teacher from whose class you will be leaving (for missing only part of one class – i.e. chiropractor, ortho., etc.). Permission must be received before leaving the building during activities as well.

CAFETERIA

The cafeteria is operated to provide lunch under the Federal School Lunch Program for all students. The cost of this lunch is included in your school bill. Application for free or reduced lunches may be made in the office. If you qualify your school bill will be reduced. Ask the principal for additional information.

Students must not take food out of the lunch room. After lunch students may relax, visit with friends, or study in the school building. All students are required to help with lunchroom duties as assigned.

Pop, candy, or food will not be allowed in the classroom – 8:15-3:30. Water is the only drink allowed before or during school hours.

SEMESTER TESTS

Because we see a real correlation between attendance and learning the material, we are going to use the following schedule of testing based on all absences, excused or unexcused per semester. This is for 9-12 grades only. Consecutive days with the same illness will be counted as one absence for testing purposes. Appointments during study hall will not count against semester testing.

- 0 or 1 absence – Only need to take 3 semester tests – 2 assigned, 1 choice
- 1.5 or 2 absences – Only need to take 4 semester tests – 3 assigned, 1 choice
- 2.5 or 3 absences – Only need to take 5 semester tests – 4 assigned, 1 choice
- 3.5 or more absences - all tests

PRIVILEGE SYSTEM

This system is designed as a merit system to reward achievement in academic and behavioral areas at school. Privileges will be issued each quarter in the student's name and are not transferable to another student.

I. Ways in which privileges may be earned are as follows:

1. ACADEMIC -
 - A. Highest Honor Roll (3.67-4.00) - 2
 - B. High Honor Roll (3.00-3.66) - 1
 - C. Improvement of .5 GPA from one quarter to the next - 3
2. PUNCTUALITY/DEPENDABILITY -
 - No tardies (to school) and no absences - 1
3. BEHAVIOR
 - No detentions in a quarter - 1
 - Discretion of teacher for outstanding display of a character trait, outstanding improvement in attitude, etc. - 1

II. Privileges can be spent in the following ways:

1. Remove one assigned semester test- 10
All students must take at least three tests but may use privileges to get out of any number above that. Privileges cannot be used to remove any of the first two required tests. After 6 counts of absence, you can no longer buck out of any semester tests.
2. Exemption from dish duty for one week - 5
3. Remove a non-misconduct detention - 5
4. Miss a regular class with teacher's permission - 5 privileges plus permission from the teacher. You may come late or leave school early. Missing a period of school will still be counted as an absence but will not count against your next privilege.
5. Play computer games during study hall - 2
6. Shoot baskets during study hall - 2
7. Have pop in study hall - 1

Privileges for:

1 deadline will be set each semester.

2 must be turned into the office by 8:15 Thursday morning for the next week.

3 must be done at least the day before.

4 must be turned into the office no later than 8:15 the day you wish to use your privileges.

#5-7 must be given to the teacher in charge.

GRADUATION REQUIREMENTS

Students in all South Dakota schools need 22 credits and we add four credits of Bible to equal 26.

	<u>2010 Gradates</u>
Bible	4
English	4
Social Science	3
Mathematics	3
Science (Lab)	3
Computer Studies	½
Personal Finance	½
Fine Arts	1
Health & PE	½
World History	½
2 units of World Language	2
Electives	4

Students will receive a diploma based on a Standard, Advanced or Distinguished Curriculum. The standard curriculum meets the state's basic standard for graduation. An agreement, signed by the parents and school principal or counselor is necessary to pursue this path. The advanced course meets the state's standards and prepares students for education beyond high school. The distinguished curriculum set of courses meets the state's highest level of standards for graduation.

The distinguished curriculum requires two units of the same world language as well as four or more units of math and science classes. Three of the science classes must include a lab.

Two units of any combination of World languages, computer studies, math or science beyond the basic requirements are needed for the standard and advanced curriculum.

CHANGING CLASSES

Students will be given two weeks after a semester starts to change classes. In order to change classes you must contact the principal and pick up a class change form. This will include getting signatures from the teachers and parents before it is approved.

All students are encouraged to carry a full course of subjects that the school has to offer. An average of 6 ½ courses a year is necessary to receive the 26 units needed for graduation. Students may not have more than the equivalent of two study halls per year.

GRADING

JVC High School publishes a High Honor Roll and an Honor Roll. The high honor roll has a grade point of 3.67-4.00. The honor roll has a grade point of 3.00-3.66. A "D" on a report card will nullify eligibility for High Honor Roll or Honor Roll, regardless of the grade point average.

The following letter grades are number equivalents:

A 4.00	B 3.00	C 2.00	D 1.00
A- 3.67	B- 2.67	C- 1.67	D- .67
B+ 3.33	C+ 2.33	D+ 1.33	F .00

The grading scale for grades 7-12 will be as follows:

100	A+	99-95	A	94-93	A-
92-91	B+	90-87	B	86-85	B-
84-82	C+	81-78	C	77-75	C-
74-73	D+	72-69	D	68-67	D-
66-0	F				

EXTRA-CURRICULAR ACTIVITIES

These include: music, boys and girls basketball, girls volleyball, golf, soccer, track and cross-country, cheerleading, student council and National Honor Society, drama, oral interp.

Physical exams are required of all participants in athletics. Students must have the physical exam with the doctor's fee paid by the student. Each physical is good for three years.

No student will participate in an extra curricular event or practice if he/she did not attend school classes on the day of the event or practice, unless granted special permission to do so, in advance, by the principal.

FINE ARTS ELIGIBILITY

If one receives an F or less than a 1.60 GPA at a nine weeks period, you will be put on probation for 4 weeks. If you have an F at mid nine weeks these restrictions also apply. This probation means you can practice but not participate in any contest during your probation. If after the probation period, you have not improved your F to a passing grade and your grades to a 1.60 GPA you will no longer be able to participate in those activities or practice until your grade is to the above standard and no sooner than the end of the grading period (minimum ineligibility of 4 weeks). Exceptions will be considered on an individual basis. A 9-weeks grade is used for eligibility purposes.

ATHLETIC ELIGIBILITY

We will have weekly eligibility for athletics using the above standards with the following changes: 1st week--no games the following week and 2nd week in a row no practice or games. Ineligibility is from Monday to Saturday.

CHAPEL

Chapel will be on Friday. All teachers and students are required to attend. Seating will be by class with 7th in the front followed by the 8th, etc. You are expected to be on your best behavior and display good posture during chapel. Please be reverent and tune your heart to the Lord during this time. For most chapels all 7-12 grade students will meet together.

DRESS CODE

All students must use discretion and good taste concerning the selection of their wardrobes. We believe that students at James Valley Christian School should present an appearance that is honoring to the Lord. The principle of modesty, appropriateness, cleanliness and neatness should be upheld. Students are to be attractive, not an attraction (I Peter 3:4,5).

The dress code applies to school related activities, unless otherwise indicated. Non-fleece sweats may be worn at activities.

GENERAL:

1. Dress up day - First Friday of the month is dress up day.
The first Friday all girls must wear dresses and all boys must wear dress pants and shirt with tie (appropriately tied). Dress shoes must be worn. Flip-flops are not acceptable dress-up shoes.
2. Clothing bearing objectionable advertising, pictures, or slogans will not be permitted.
3. Clothes must not be excessively worn, frayed, or have holes in them. No work clothes or work uniforms are allowed. No sweatpants are allowed during school hours.
4. Tank tops as the outerwear are not to be worn. Shirts/blouses must be long enough so no skin shows above the waistband of the pants. No undergarments showing.
5. Shorts are allowed except during the winter months (November-March). Shorts-length policy – drop your arms to your side, your fingertips need to touch cloth. Denim or dress shorts only, no athletic shorts or cutoffs.
6. Hats/Caps cannot be worn in buildings during school hours.
7. Chains hanging from clothing will not be permitted.
8. Jewelry needs to be worn in moderation.
9. Neither body piercing nor tattoos are acceptable.

GIRLS

1. Dresses, shirts and blouses are not to be excessively low in front or back.
2. When wearing dresses they must be at least knee length. "Skirt slits" must be modest.
3. Sundresses and see-through dresses or blouses will not be worn to school.
4. Excessive ear piercing is not acceptable.

BOYS

1. Shirts are to be buttoned to within one button of the top of the shirt. If other types of closures are used, they will be closed in proportion to buttoned shirts. No sleeveless shirts or undershirts can be worn as outer garments.
2. Hair must be neatly trimmed at all times regardless of length of hair. Hairstyles must not bring attention to ones self. You must be clean-shaven every day. Earrings are not permitted.
3. Pants must be worn properly with no under garments showing. A belt will be required for students who violate this.

Jr/Sr banquet dress guidelines are available in the principal's office.

ENFORCEMENT OF THE RULES

DETENTION: Students may be sent to detention at the discretion of the principal or teacher. (Misbehavior, unexcused tardy, unexcused absence, etc.) The teacher or principal will tell you when you will have detention. Detentions received from Thursday of one week through Wednesday of the next week will be served the Saturday following that Wednesday. The only exceptions will be region or state sanctioned activities. For all other school activities detention will have priority.

Detention for tardies and minor misbehavior will be held on Tuesdays from 7:30 to 8:00 a.m. If you get a tardy detention you must come in regular school dress (PE dress is not acceptable.) Tuesday detentions will be served on the Tuesday following the Monday-Friday they are issued.

Work will be assigned to be done on Saturday morning detentions for 2 hours. Continual detentions may warrant more time. The work will be maintenance and/or cleaning type work. Dress will be appropriate for that work.

Two misconduct Saturday detentions within 30 days will result in suspension from school. Students who continue to be behavioral problems or violate school rules and standards will be put on probation, suspended or expelled from school.

On the second misconduct detention your parents or guardian must confer with the principal before you will be allowed to return to classes. On the third and following misconduct detention your parents or guardian must meet with the principal and teacher who gave you the detention before you will be allowed to attend classes.

Suspension from school will not exceed five days and will be administered by the principal or school board.

There will be no involvement with regular or extra curricular activities during suspension. Probation could also mean non-involvement in activities.

Expulsion from school is action taken by the school board and can be for any length of time up to the end of the school year.

Expulsion and Suspension

1. Grounds for:
 - a. In the principal's office twice within a calendar month (30 days) for discipline reasons.
 - b. Evidence of intoxication, possession or use of narcotics, unauthorized drugs, alcohol, tobacco, or the possession of firearms in a school building or on school grounds. This applies to off campus if caught using them.
 - c. Truancy
 - d. Willful destruction or damage to school property.
 - e. Violation of rules and regulations of the school.
 - f. Serious misconduct of such nature that interferes with the legal and personal rights of others, specifically a right to an education, and which presents a danger to the health, safety, welfare, and morals to any person, including the offenders, in the school or at related school activities.
 - g. Theft of personal or school property.
 - h. Any committing of a crime in a school building or on school grounds.
 - i. Insubordination
 - j. Assault upon a student, a member of the faculty, administration, or other school employee or official.
 - k. Any other sufficient grounds rendering the attendance of the student detrimental to the educational program of the school.

2. Suspension Definition:

A suspension is defined as exclusion of a student not to exceed five consecutive school days or as the principal sees fit, from regular curricular activities, or from participation in extra-curricular activities either within or without the school.

Procedure:

- a. Effort will be made to notify the student's parents or guardian by telephone of a suspension by suspending official (principal) at the time of the suspension.
- b. In the event that the student's parents or guardians are not available for notification of the suspension at the time of the suspension, the student will remain in the building for the remainder of the day.
- c. Written notification of the reasons for and length of the suspension, and the procedures for re-admittance if applicable shall be mailed to the parents or guardian.
- d. The school board shall be notified, at the next regular meeting or special board meeting if necessary, of all suspensions and the reasons thereof.
- e. The student will be readmitted to school following the expiration of the suspension and a meeting with the student, parent, and administration.

Alcohol, Tobacco, & Drug Use or Possession Policy

Purpose-

In order to honor the Lord we purpose to not use substances that are harmful to our bodies, the “temple of the Holy Spirit.”

In order to be a good witness to those around us we purpose not to violate any civic law or school rules.

Our goal with this policy is to help students become aware of the seriousness of misusing their own bodies as well as instilling the desire Jesus has for our bodies to be used for only things that are pure and right and do not have the potential of harming the temple of God.

Category I includes all activities that have a regular season including speech, debate, & sports.

Category II includes all activities that do not have a regular season including All State Chorus & Orchestra, All State Band, and One-Act Plays.

Penalties shall be accumulative beginning with and throughout the student’s participation on a varsity or sub-varsity activity and enrollment in 7-12 grades and is effective the entire calendar year. All penalties will be at the discretion of the administration and Executive Board.

Penalties-

First Violation – Category I

After confirmation of the first violation the student shall:

1. Face suspension from school for up to three days.
Days will be counted as unexcused.
2. Lose eligibility for the next two consecutive inter-scholastic events or two weeks of a season in which the student is a participant, whichever is greater.
3. Participate in a counseling program or a treatment program before student is allowed to return to the activity.
4. Must get professional assessment for potential chemical abuse or misuse.
5. Attend a mandatory meeting between the student, his/her parents or guardians, administrator, and Executive Board.

Second Violation – Category I

After confirmation of the second violation the student shall:

1. Face suspension of 3 to 5 days or possible expulsion from school.
2. Lose eligibility for the next 6 consecutive inter-scholastic events in which the student is a participant.
3. Participate in a counseling program or a treatment program before student is allowed to return to the activity.
4. Student and family must get professional assessment for potential chemical abuse or misuse.
5. Attend a mandatory meeting between his/her parents or guardians, administrator, and Executive Board

Third Violation – Category I

1. Student will be expelled from school and thus no longer will be involved in school activities.

Category 2 Activities

1. Penalties will be the same for student suspension and expulsion but will be determined on an individual basis for penalties for the participation in the activities. Student must attend a meeting between his/her parents or guardians, administrator, and Executive Board.

Per South Dakota Codified Law 13-32-9

SUSPENSION FROM EXTRACURRICULAR ACTIVITIES FOR CONTROLLED SUBSTANCE VIOLATIONS

Any person adjudicated, convicted, or the subject of a suspended imposition of sentence for possession, use, or distribution of controlled substances or marijuana as defined in chapter 22-42 is ineligible to participate in any extracurricular activity at any secondary school accredited by the Department of Education and Cultural affairs for one year. Upon a subsequent adjudication, conviction, or suspended imposition of sentence for possession, use or distribution of controlled substance or marijuana by a court of competent jurisdiction, that person is ineligible to participate in any extracurricular activity while attending any accredited school in South Dakota.

JVCS ATHLETIC RULES

1. All rules of JVC, stated in the handbook, will be followed.
2. A technical foul on any player will result in that player being taken out of the game for a period to be determined by the coach.
3. Profanity is unacceptable at any time and will be punished in a way that best fits the situation as determined by the coach.
4. Missing practice with no valid reasons will result in that player missing playing time. Valid excuses would be: sickness, emergency, or a school activity. Decisions about doctor appointments will be made on an individual basis. Try to schedule them for other times, such as Saturday, or game days. Transportation problems will not be excused.
5. Absences in whole or part, not cleared with the coach AHEAD of time will result in a full game suspension. Prior approval is mandatory.
An unexcused absence includes being held for discipline by a teacher and missing practice in whole or part. This will result in missing playing time.
6. Drinking, smoking, immorality, etc. will be dealt with under the JVC policy.
7. All players must ride to and from away games on the bus unless your parents sign you out. You will be expected to ride home with an adult, not with another friend, or with a boy/girl friend, or sibling.
8. Initial physicals are required for all athletes. They are good for three years. Athletes must complete an interim physical each year. A doctor's signature is not needed on the interim physical.
9. Any school-issued uniforms, warm-ups, etc. are to be worn to the athletic event only. They are not to be worn at the athlete's discretion outside of a school athletic event. Lost or damaged uniforms, warm-ups, equipment, etc. are to be replaced by the athlete.
10. No athlete is allowed in the gym or weight room without parental or staff supervision outside of school hours. A parent must get a key from a coach and return it as soon as possible after the workout.

FINANCIAL POLICIES

1. Pre-payment - 3% discount will be applied to any account that is paid in full for the year on or before the first day of classes.
2. Tuition is due on the 15th of each month (August through May). The monthly fee is listed in the table below. This fee includes tuition (insurance, activities, etc.) and meals. Discounts are given to families with 3 or more children in school. Discounts do not apply to preschool children. A \$25 or more donation is suggested to help offset transportation costs for athletic participants.
3. Late payment
 - 1st of the following month - \$5 late fee will be charged to each student whose tuition is not paid. A letter of explanation and request for payment will be sent to the family.
 - 15th of the month - "2nd NOTICE" letter will be sent. A phone call from the business manager will be made.
 - 45 days late (30th of the month) – A phone call will be made from the administrator asking the family to please remit.
 - 60 days late - delinquent payments beyond 60 days will result in a mandatory meeting with the treasurer, business manager, administrator and parents. The parents will be asked to submit an acceptable payment plan or there will be administrative action that may include dismissal from JVC. Families will not continue to the next semester without using electronic funds transfer for payment.

Outstanding tuition will be paid before current tuition.
4. Any outstanding tuition on June 1 will be charged a 1.5% per month finance charge on the outstanding balance.
5. All bills will be paid before moving to the next grade.
6. No student will be permitted to register for second semester unless his or her account is current.
7. All exceptions to the above are subject to Executive Board approval.
8. Registration Fee: A non-refundable registration fee is due with the application. Returning students must have it paid on the re-application deadline and new students within 30 days of inquiry.
9. Tuition will be pro-rated, no less than monthly, according to attendance. Attendance for one day or more in a month constitutes that month's tuition due on the 15th of that month.

2009-10 Monthly Rates – 10 month pay

	2009-10				
	Monthly Rate		Tuition + meals	Tuition + meals	Tuition + meals
Age			1 st & 2 nd child	3 rd child	4 th and more child
Senior High	\$370		\$339.50 + \$30.50	\$203.70 + \$30.50	\$33.95 + \$30.50
Junior High	\$350		\$319.50 + \$30.50	\$191.70 + \$30.50	\$31.95 + \$30.50
Elementary	\$335		\$304.50 + \$30.50	\$182.70 + \$30.50	\$30.45 + \$30.50
Kindergarten	\$195		\$182.70 + \$18.30	\$109.62 + \$18.30	\$18.27 + \$18.30
Preschool-4&5 yr old	\$ 60				
Preschool-3 yr old	\$ 45				

- The first and second child in a family pays full tuition charge plus meals.
- The third child in a family pays 60% of the tuition charge plus meals.
- The fourth child and more in a family pays 10% of the tuition charge plus meals.

Library

The library is here for your use. Please respect the property and use the correct circulation procedure. Book and reference materials may be checked out of the JVC library.

Checkout Procedure

Checkout procedure will be posted in the library.

Reference Materials

Reference materials may be checked out for overnight only. They may be checked out after school and must be returned the following morning before school starts. See the librarian to check out a reference volume.

Fines

A \$1.00 per item fine is charged for any material not properly checked out. A fine of \$.10 per day is charged for all overdue material.

Returning Materials

Please return materials to the designated place in the library. Do not return them to the shelves. Reference material must be returned to the librarian before school begins.

MISCELLANEOUS INFORMATION

ADVISORS

Each class and club will be assigned a faculty advisor. All meetings must have the advisor present and the advisor must consent with all class or club decisions and activities. Announcements to be made or posted must be okayed by the advisor and then the principal. All class parties will be held at school.

LOST AND FOUND

Belongings that are left around school not in their proper place will be confiscated into the lost and found. It costs \$1.00 to get that belonging back out. There will be a ten-cent per day fine for IOU's more than five school days old. You must have faculty/secretary permission before looking in the lost & found.

SCHOOL BUS FOR ACTIVITIES

1. Remain seated when the bus is in motion.
2. Never throw anything out the windows.
3. Keep all parts of the body inside the bus except when boarding or unloading.
4. After on board the bus, girls and boys are to be separated. Boys - one end, girls - other end.
5. Respect the wishes of the driver and the faculty member in charge.
6. Only those students who ride with parents may have permission not to ride the bus if the student is involved in a school activity. (Must be cleared with the faculty member in charge.)

SCHOOL CLOSINGS

The radio (KIJV and KOKK) will carry the news if JVCS is closed because of the weather. KELO and KSFY television stations will also be notified.

SCHOOL VISITORS

All school visitors during the school day must check in at the school office with either the secretary or principal. Visitors may not visit students while they are in class. Parental consent, either by telephone or note must be given the principal before any outside visitor may remove a student from the school. If you would like to bring a guest to school, you must get permission from the office at least one day in advance.

TELEPHONE

The telephone must be used on your free time only, not during class time, and for necessity only. Consider your classmates and keep your use of the phone to a short period of time.